

**Expression of Interest (EoI)  
for consultancy services for carrying out  
studies to improve the Estimation of State Domestic Product**

**Directorate of Economics & Statistics  
Government of Meghalaya  
Lower Lachumiere, Shillong – 793001  
Meghalaya**

**Date: 10<sup>th</sup> June 2025**

**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF ECONOMICS & STATISTICS  
LOWER LACHUMIERE, SHILLONG – 793001  
MEGHALAYA**

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**Letter of Invitation for Expression of Interest**

Dated: the 10<sup>th</sup> June 2025

To,

Sir/Madam,

The Directorate of Economics & Statistics (DES), Government of Meghalaya invites Expression of Interest (EoI) from well-established reputed firms/ agencies/ organizations/ institutes, etc for the “Consultancy services for carrying out studies to improve the Estimation of State Domestic Product”.

The EoI document containing details of eligibility criteria, submission requirement, brief objectives and scope of work, pre-qualification criteria and method of evaluation of the EoI, etc. is enclosed. The EoI document is also available on the website of Planning, Investment Promotion & Sustainable Development Department, Government of Meghalaya at <https://www.megplanning.gov.in> and at the DES Website at <https://des.megplanning.gov.in>

You may submit your responses in sealed envelopes duly affixed court fee stamp of Rs.100/- (Rupees One Hundred) only (non-refundable) in prescribed format to the undersigned on or before 10<sup>th</sup> July 2025 by 5.00 PM. Application(s) received after the last date would not be considered and the same will not be opened. Unopened applications will be returned back if the firms/ agencies/ organizations / institutes send a written request. A single response for the choice/ preferred study(ies) shall be submitted.

The Directorate of Economics & Statistics, Government of Meghalaya reserves the right to accept or reject any or all application without assigning any reason thereof.

Yours sincerely,



(A. M. Laloo)

Director  
Economics & Statistics,  
Lower Lachumiere,  
Shillong – 793001

**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF ECONOMICS & STATISTICS  
LACHUMIERE, SHILLONG – 793001,  
MEGHALAYA**

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**F. No. EST. 16/2024/49**

**Dated Shillong the 10<sup>th</sup> June 2025**

**Subject: Invitation for Expression of Interest (EOI) from well-established reputed firms/ agencies/ organizations/ institutes, etc., for the “Consultancy services for carrying out studies to improve the Estimation of State Domestic Product”.**

The Directorate of Economics & Statistics (DES), Government of Meghalaya invites Expression of Interest (EOI) from well-established reputed firms/ agencies/ organizations/ institutes, etc., for the “Consultancy services for carrying out studies to improve the Estimation of State Domestic Product”.

Complete EOIs should reach the Director, Economics & Statistics, Lower Lachumiere, Shillong – 793001 on or before **10<sup>th</sup> July 2025 at 5.00 PM**. Shortlisted organizations/ institutions/ agencies will then be invited through a Request for Proposal (RFP) for technical and financial bids (separate bids for each identified areas under different sectors) and then for a detailed presentation before the Competent Authority / State Implementation Committee. Selection will be based on the Combined Quality-cum-Cost Based System (CQcCBS).

**1. Background:**

With a view to improve the State Statistical Systems, a World Bank assisted Scheme, India Statistical Strengthening Project (ISSP) was formulated based on extensive consultations and discussions with the concerned stakeholders, including the States/UTs. The India Statistical Strengthening Project then a Centrally Sponsored Scheme with World Bank aid of 80% was approved by the Cabinet Committee on Economic Affairs in March, 2010 and subsequently by the World Bank in July, 2010. It was originally to be implemented during the 11<sup>th</sup> plan i.e. by March, 2012. It aimed at strengthening the capacity of the State Statistical Systems. By uplifting the level of collection, compilation and dissemination of timely and reliable official statistics, to service the twin objectives of bettering planning and policy at the State and local levels and to provide the data that would be required at the National level in respect of key statistical activities.

The Project was designed to support State/UT specific interventions appropriately, in the following areas: a) improving the coordination and management of statistical activities in the States/UTs, b) human resource development, c) developing statistical Infrastructure, d) investing in physical infrastructure, including information technology, and e) improving statistical operations, especially those supporting the cause of improvement in the quality and dissemination of statistical data.

The ISSP was renamed Support for Statistical Strengthening (SSS). The Scheme has been declared as a Central Sector Sub Scheme with 100% funding from the Centre under the umbrella Scheme ‘Capacity Development’ of the Ministry of Statistics and Programme Implementation (MoSPI)

## **2. Objective and purpose of the EoI:**

With the objective to strengthen the system of estimation of the State Domestic Product, the DES, Meghalaya intends to identify institution(s)/ agencies to outsource the conduct of certain objective studies on improvement of the estimation of GSDP of the State. This is planned to be achieved by floating the EoI and then issuing the RFP to the shortlisted firm before selecting the Consultant(s). The purpose of this EoI is to provide interested “bidders” with the necessary information to enable them to prepare and submit their responses.

## **3. Scope of work:**

The following studies to improve the estimation of GSDP of the State of Meghalaya are proposed to be carried out:-

### **(i) Study on Meat & Meat By Products -**

- Identify the various meat and meat-by products and estimating the quantity consumed, district wise;
- Identify the markets of these meat and meat by-products, district wise;
- Collect price of meat and meat by-products from the major identified markets, district wise;
- Derive the estimates of rates & ratios of the various meat and meat by-products (i.e., the rate / price of various parts of meat of the animal and the price ratio of such parts to the whole part of the meat) per animal in terms of quantity and price, district wise.

### **(ii) Study on private water supply -**

- Identify / estimating the number of private water tankers supplying drinking water, district wise;
- Estimate the workforce per water tanker and the average wage rate paid to such workers, district wise;
- Estimate the average number of trips/frequency per water tanker per day, district-wise;
- Estimate the amount charged for transport of water per tanker, district-wise;
- Estimate the value addition made by private water supply to the State's economy.

### **(iii) Study on floriculture -**

- Identify the type of major floriculture products for commercial purpose, district-wise;
- Identify the major markets of floriculture products, district-wise;
- Estimate the production of the major floricultural products and wholesale price of the product, district-wise.

### **(iv) Study on production of minor forest products such as bamboo-shoot and mushroom grown in the forest area -**

- Estimate the production (in the forest area) per hectare of the above forest products and wholesale price of these product, district wise;
- Identify the major markets of bamboo-shoot and mushroom, district wise.

### **(v) Study on other vegetables like squash, banana stem (pashor) & banana flower -**

- Estimate the average production per hectare of the cultivated area of the above vegetables district-wise;
- Identify the major markets of squash, banana stem (pashor), banana flower district-wise;
- Estimate the wholesale price of the above vegetables district-wise.



**(vi) Study on accounts of local bodies/ traditional institutions-**

- Identify the types of local bodies/ traditional institutions present in the State;
- Identify the types of commercial activities performed by local/ traditional institutions which generate revenue/income for them;
- Identify types of accounts maintained by such local bodies/ traditional institutions for their commercial activities;
- Estimate the average revenue generated from different types of commercial / revenue generating activities;
- Prepare formats for subsequent data collection of local/ traditional institutions.

**4. Deliverables:**

Broadly, the selected firms/ agencies/ organizations/ institutes would be expected to furnish the (i) detailed methodology and framework of the study (ii) data available and data collected and data analysis (iii) write-up on the findings of the studies and recommendations, (iv) draft report; and (v) final report (in sufficient quantity to be specified in the RfP) in soft copy and hard copy in the form of a book.

**5. Cost of the Study:**

**The total cost for each of the studies is Rs. 25 lakhs only.** It may be noted that the DES will release the fund for the conduct of the study on 40:40:20 basis. However, the release of the instalment amount is contingent to the availability of fund in the DES account as released by the MoSPI every quarter of the financial year which is in accordance of the Revised Fund flow adopted by the Department of Expenditure, Ministry of Finance, Government of India.

The technical and financial bids shall be evaluated by a Committee constituted for the purpose by adopting Combined Quality cum Cost Based System (CQCCBS). The costs associated with the preparation and submission of the response to the EoI and RfP shall be borne by the bidder.

**6. Submission requirement:**

The Expression of Interest is to be submitted in the manner prescribed below. All information as detailed below is to be submitted in two hard copies in separately sealed envelopes and one soft copy in CD (recordable):-

1. Applicant's Expression of Interest (Format-1)
2. Organizational Contact Details (Format-2)
3. Experience in consultancy for preparation of Reports (Format-3)
4. List of experts/consultants for conducting studies/ consultancies on payroll of the organization/ firm/ agency (Format-4)
5. Financial strength of the organization/ firm/ agency/ institute for the last three years (Format-5)
6. Additional information (Format-6)
7. Declaration (Format-7)

It may be noted that a detailed technical or financial proposal is not required at this stage.

## **7. General:**

Only shortlisted agencies will be issued Request for Proposal (RFP) document with an invitation to submit Technical and Financial Bids in separate sealed envelope.

The DES, Government of Meghalaya reserves the right to accept or reject any or all application without assigning any reason thereof. It also reserves the right to cancel/re-tender this empanelment process, if the necessity so arises. It also reserves the right to seek further information/ details.

Institutions / organisations, if found to have indulged in any corrupt or fraudulent practices, will have their EoI document summarily rejected.

In case of any dispute that may arise, the matter shall be resolved amicably through discussions, if the same is not resolved it may be referred to a competent court in Shillong having jurisdiction.

Participating organizations/firms/ agencies/ institutes shall not start any work of consultancy without the formal order issued for the same from the State Government.

Last date of submission is on or before 10<sup>th</sup> July 2025 by 5.00 PM to the following address. Application(s) received after the last date would not be considered and the same will not be opened. Unopened applications will be returned back if the Organisations / Firms/ Institutes send a written request.

Date till which the EoI should be valid is 45 days from the date of opening of EoI.

The envelope containing the EoI should indicate **“EoI for the consultancy service for carrying out a study on Estimation of State Domestic Product”**

Address for correspondence:  
**Director**  
**Economics & Statistics,**  
**Government of Meghalaya**  
**Lower Lachumiere, Shillong – 793001,**  
**Meghalaya**  
**M: +91 94361 03494**  
**Email: desmegh@gmail.com**

## PRE-QUALIFICATION CRITERIA

Following will be the minimum pre-qualification criteria. Each eligible organization/ firm/ agency should possess all the following minimum pre-qualification criteria. Responses not meeting any of the minimum pre-qualification criteria will be rejected and will not be evaluated.

| Sl. No | Pre-qualification Criteria   | Supporting compliance document to be submitted by the organization/ firm/ agency   |
|--------|--|--|
| 1.     | The firm shall be a Government institution or agency/ organization or firm/company/ partnership firm registered under the Indian Companies Act, 1956/ the Partnership Act, 1932 and who have their registered office in India. | Copy of Certificate of Incorporation and Partnership Deed or other such relevant documents.  |
| 2.     | The firm should be in the business of carrying out studies/ consultancy services for at least 3 years as on December, 2024   | Certificate by authorized person of the bidder's organization  |
| 3.     | The organisation/ firm /agency should have an average annual turnover of Rupees Twenty Lakh in the three consecutive Financial Years (2022-23, 2023-24 and 2024-25) from total services rendered in India.                     | Format-5 of EoI forms for submission has to be certified & validated by the Chartered Accountant (CA) of the bidder's organization. CA certified document should be with name of CA, registration number, signature with seal. |
| 4.     | The organisation/ firm /agency should have valid VAT and PAN /TAN/TIN registration certificate   | Copies of the relevant documents.  |
| 5.     | The organisation/ firm /agency should submit tax clearance certificate for the period 2022-23, 2023-24 and 2024-25   | Copies of the certificates from the concerned tax authorities.   |
| 6.     | The organization/ firm/ agency should have at least 5 (five) full-time consultants/ experts on its pay rolls   | Certificate by Statutory Auditor or Company Secretary or any authorized person of the bidder's organization.   |
| 7.     | The organization/ firm/ agency shall have experience in executing similar assignments for the Central Government/ State Governments/ PSUs/Government bodies in India   | Copies of the work order(s) along with attestation that they are true copies.  |
| 8.     | The firm should not have been blacklisted by any Central Governments / State Government/PSUs / Government Bodies.  | Undertaking signed by the authorized signatory of the organization/ firm/ agency.  |